

PowerPoint for Assessors

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Audience Poll

Which best describes you:

1.) PowerPoint Pro

2.) Some experience

3.) Little experience

4.) What's PowerPoint

Audience Poll

Did you bring a computer:

No

Yes

Version of PowerPoint

< Back

Have you used PowerPoint?



Respond at PollEv.com/davidcornell844 Text **DAVIDCORNELL844** to **22333** once to join, then **A, B, or C**



Yes, but I have
limited experience **A**

Yes, I'm a
PowerPoint pro! **B**

What's PowerPoint? **C**

Poll Everywhere

Logout

[← Back](#)

The assessing industry is:



 When poll is active, respond at [PollEv.com/davidcornell844](https://poll-ev.com/davidcornell844)  Text **DAVIDCORNELL844** to **22333** once to join 



 No responses received yet. They will appear here...

 Poll Everywhere

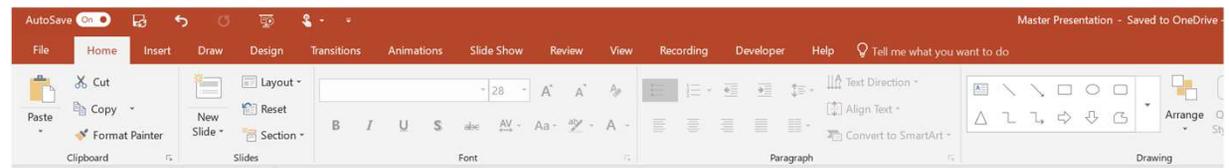
[Logout](#)

Common PowerPoints for Assessors

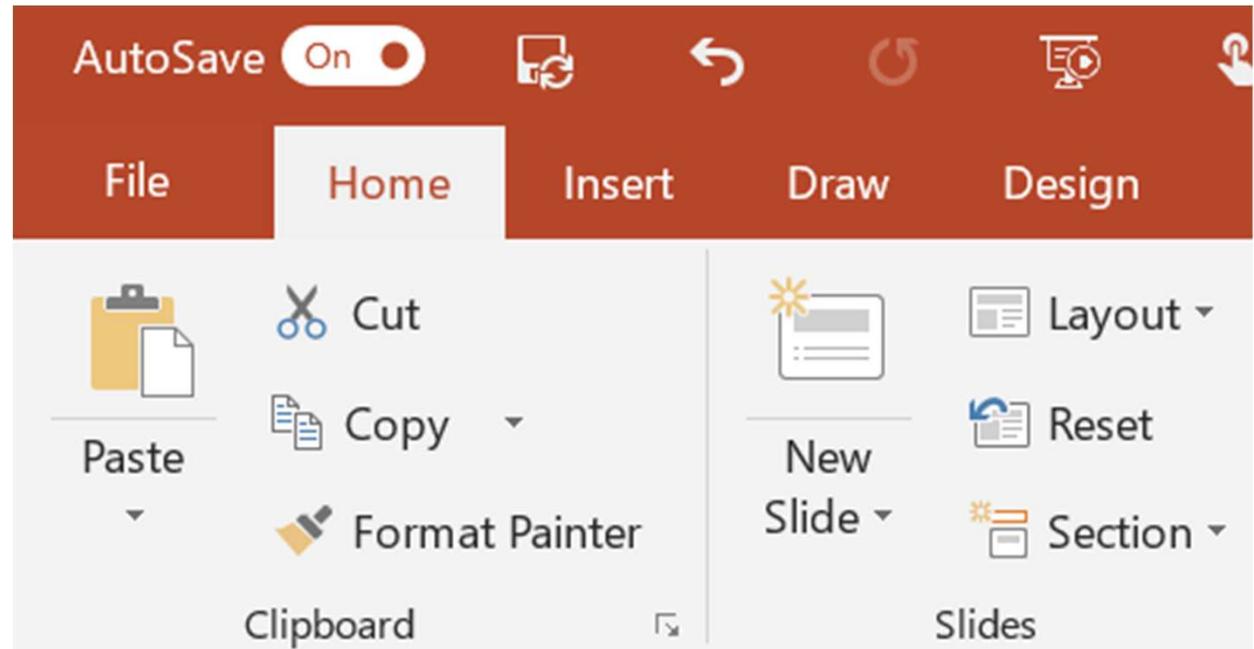
- Revaluations
- Budgets
- Taxpayer groups
- Realtors



Understanding the Ribbon Bar



“Backstage
Access”





Blank Presentation

- Starting with a blank presentation

New

Search for online templates and themes

Suggested searches: Presentations Business Education Industry Themes Personal Nature



Blank Presentation



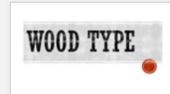
Start an outline



Gallery



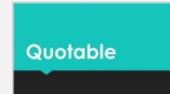
Parcel



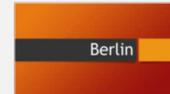
Wood Type



Ion Boardroom



Quotable



Berlin



Savon



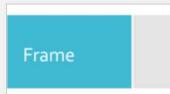
Crop



Circuit



Dividend



Frame



Organic



Droplet



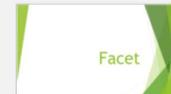
Main Event



Ion



Mesh



Facet



Vapor Trail



Wisp



Integral



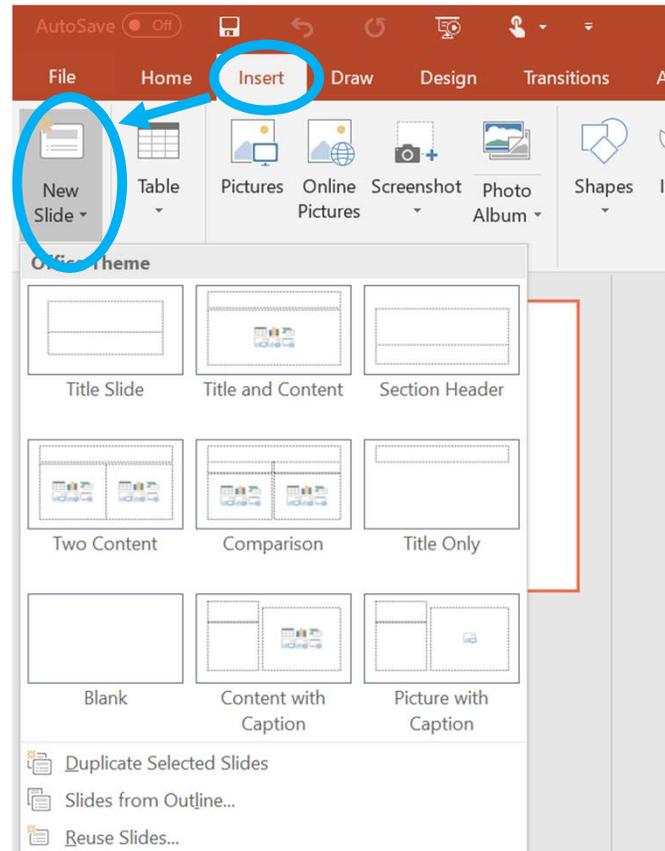
Badge



Slice

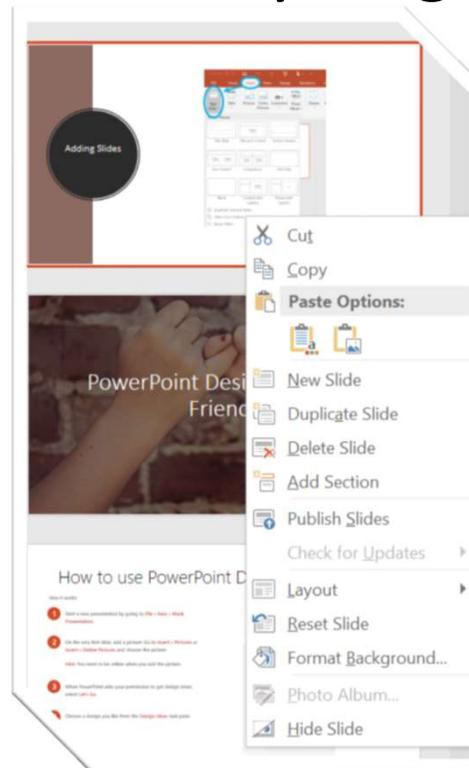
Using Templates

Adding Slides



Adding Slides

Insert by “Right Clicking”



Live
Example-
Adding New
Slide.

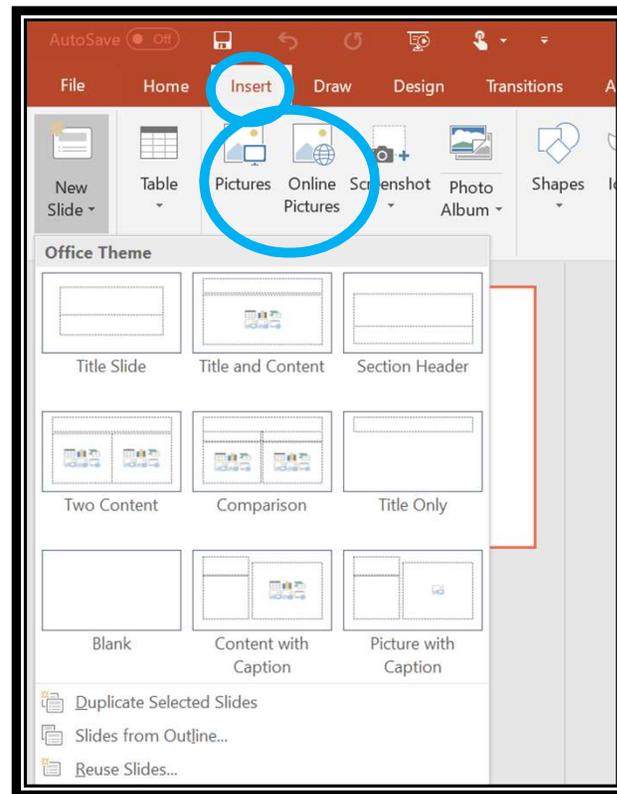


Title and Content

Adding Speaker Notes



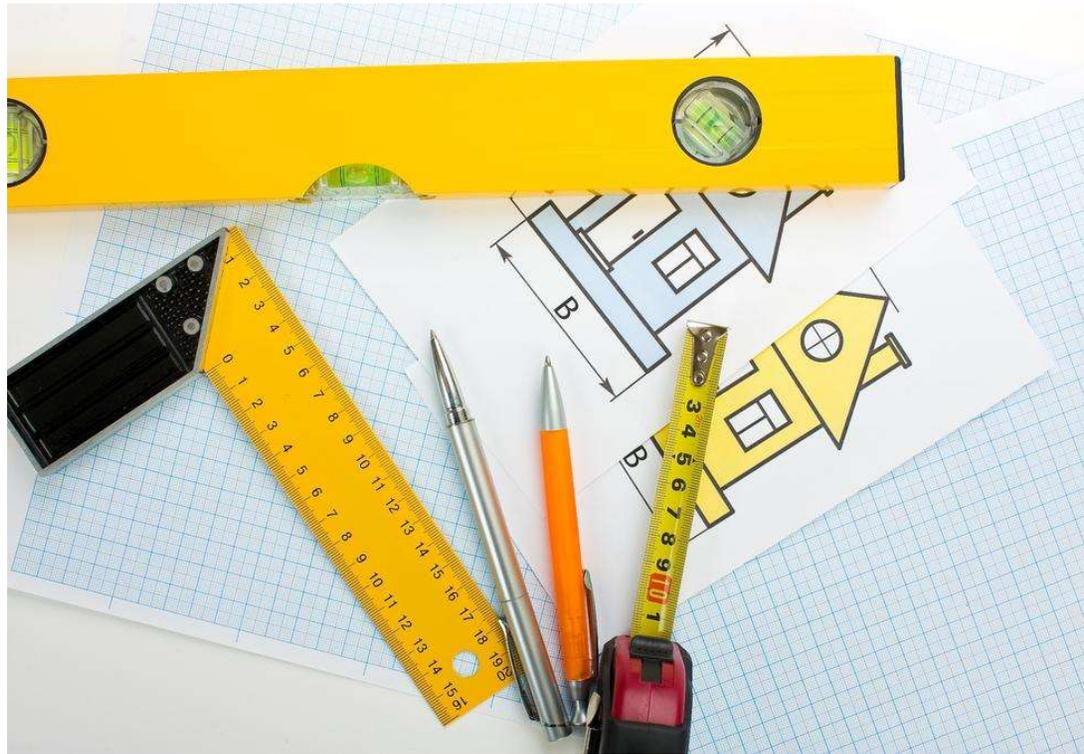
Inserting Pictures



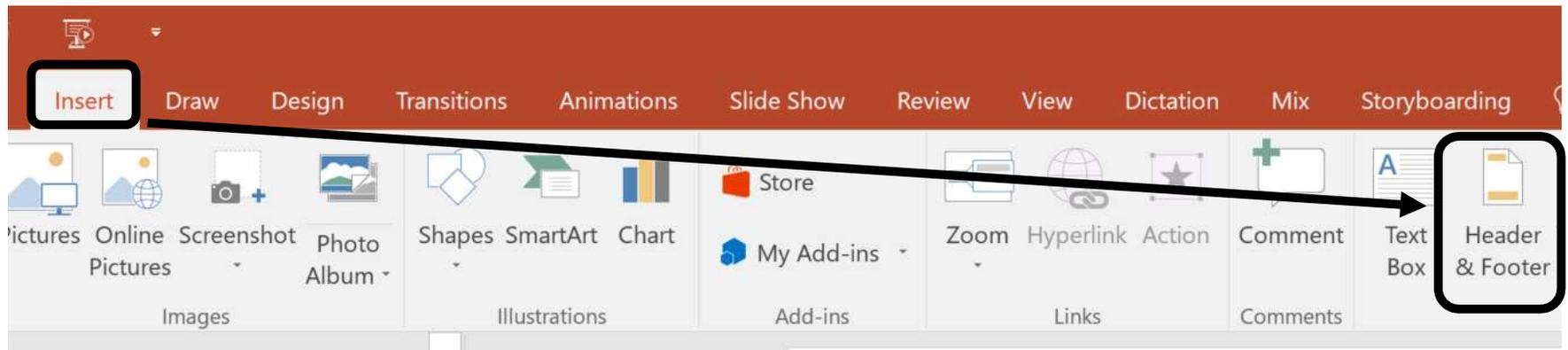
Insert Picture- Live Example- (Insert Picture)

Insert Picture- Live Example- (“Double tap”)

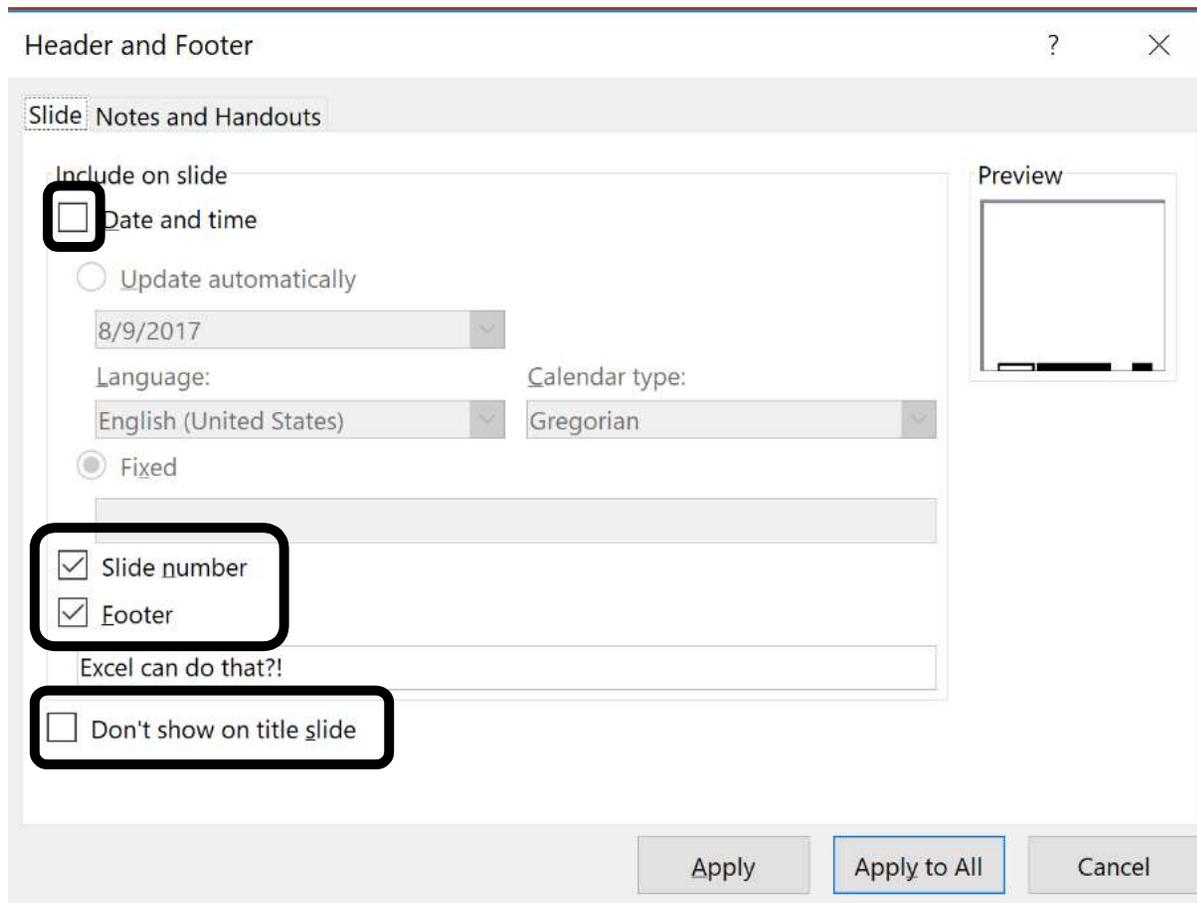
Formatting Pictures



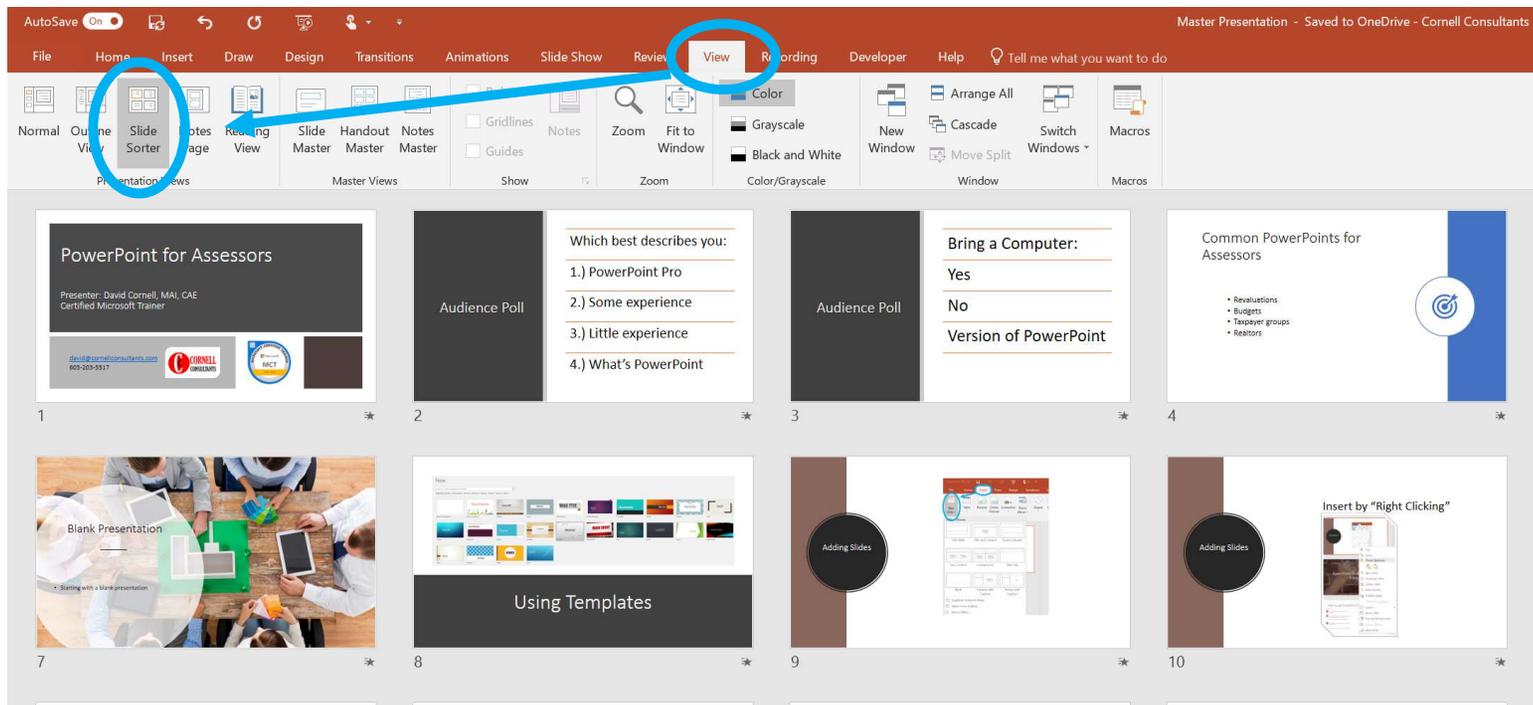
Adding Header and Footer

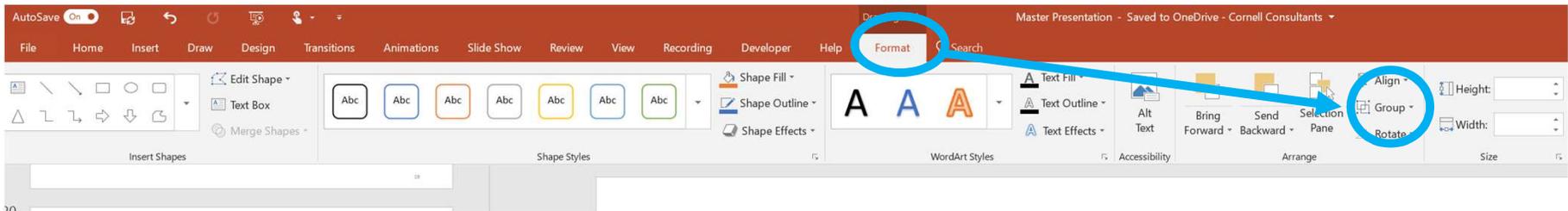


Adding Header and Footer

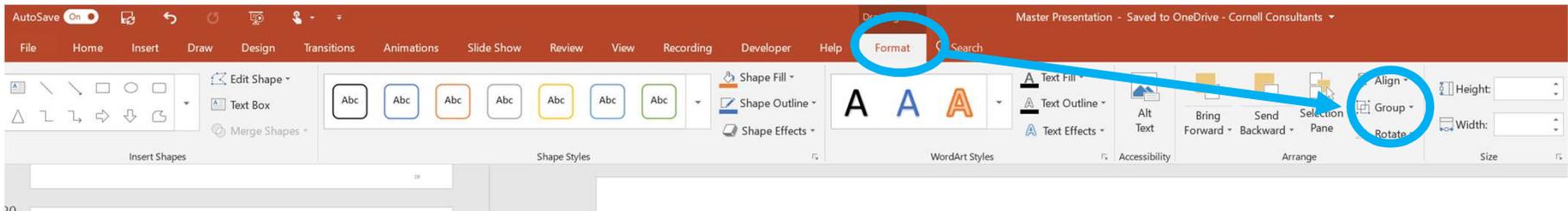


Moving Slides



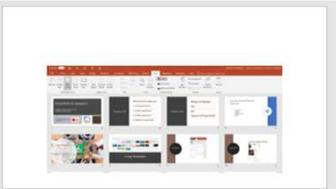


Grouping Objects- Live Example

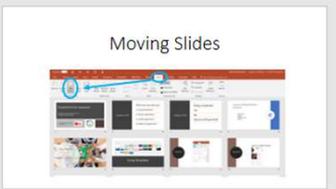


Moving Slides

18



19



20

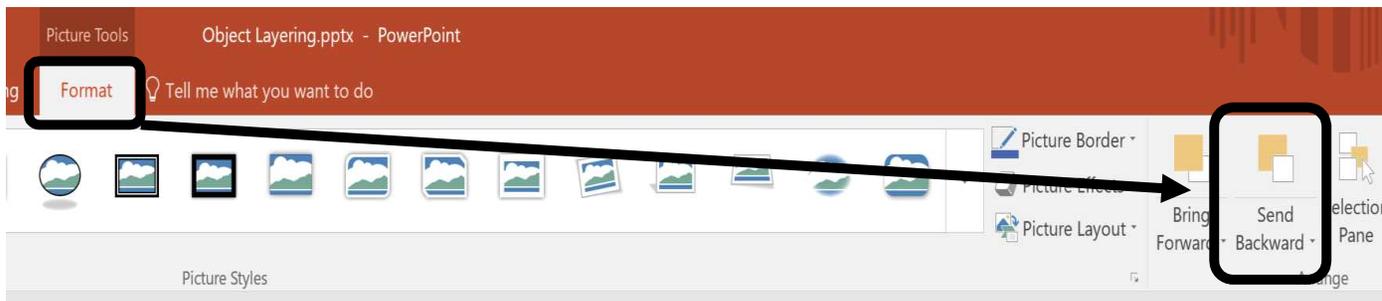


21

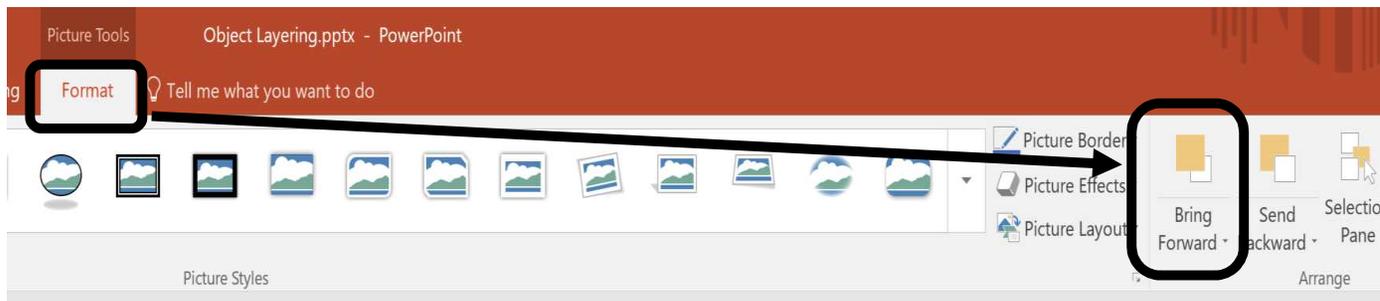


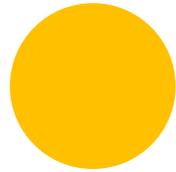
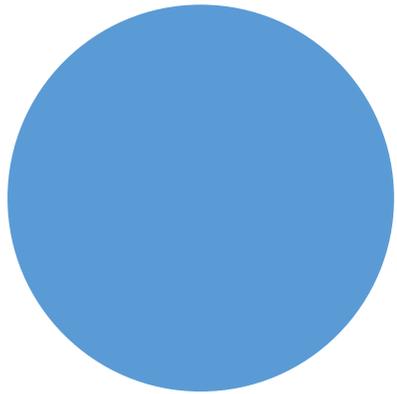
22





Note: the text box is still here.





Jump to a Page

The Page # &
click “enter”

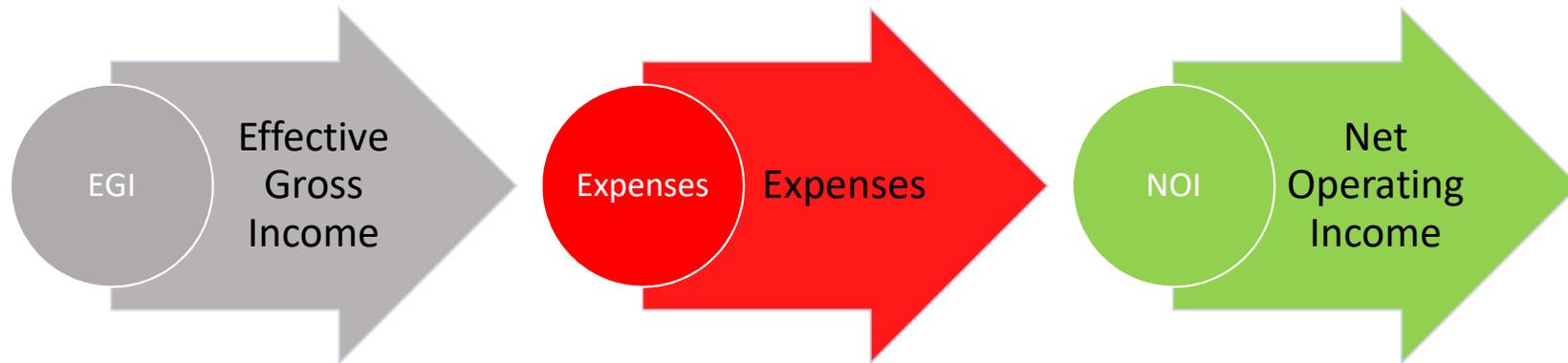
Live Example



Using Smart Art



Example of Smart Art



Convert This List to Smart Art

Steps

- 1.) Highlight
- 2.) Right Click
- 3.) Convert to Smart Art

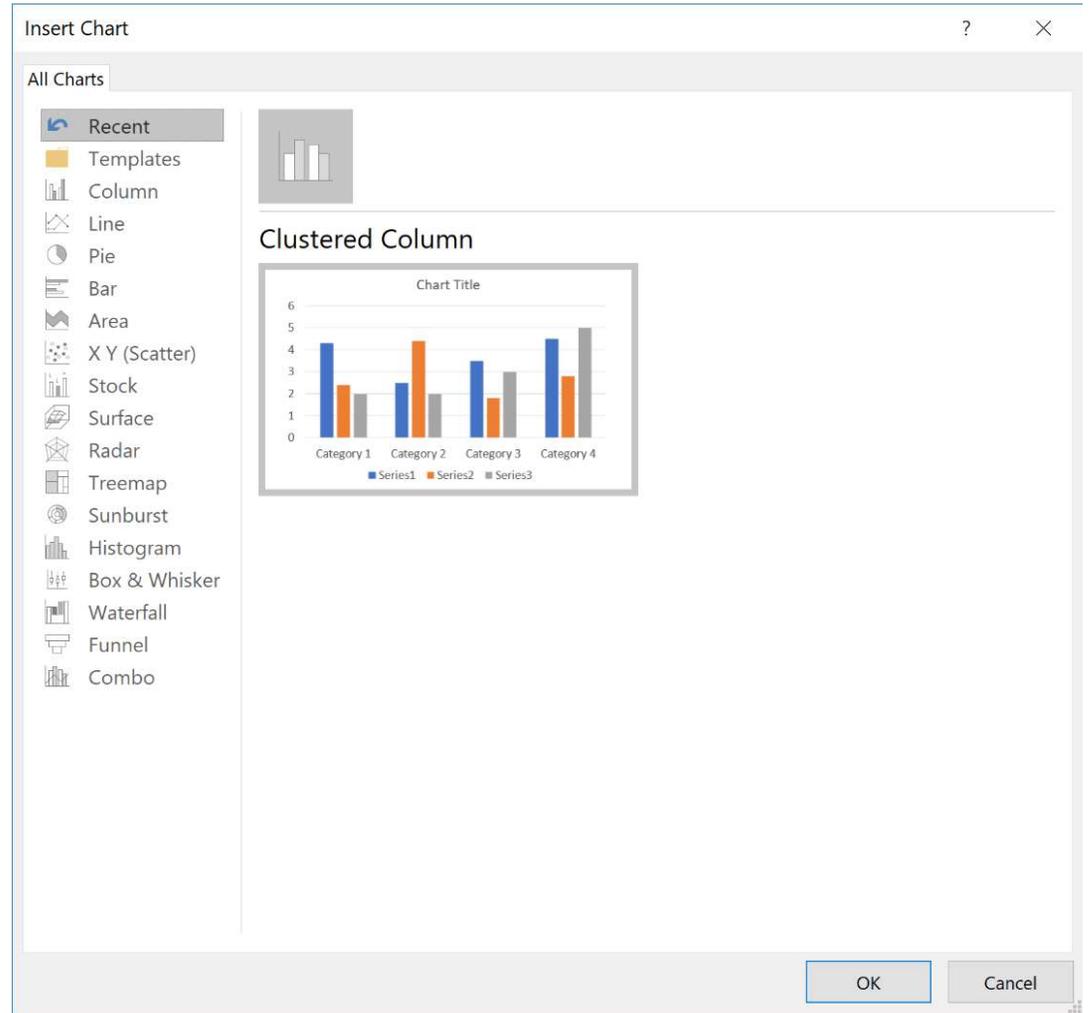
Growth

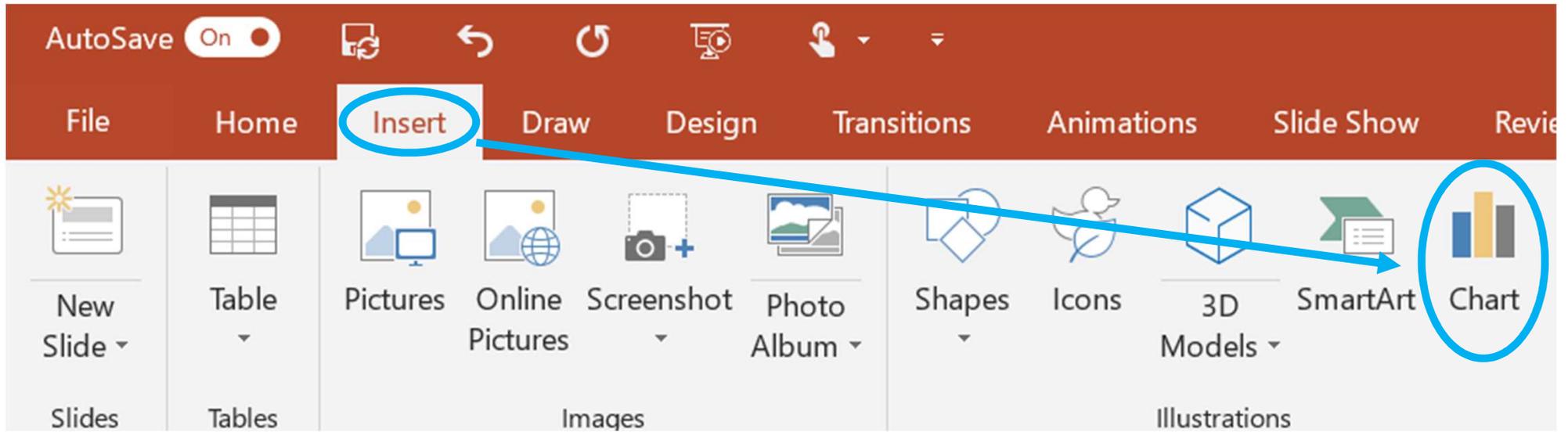
Stability

Decline

Revitalization

Adding Charts





Add Chart Manually

Manual Chart- Live Example

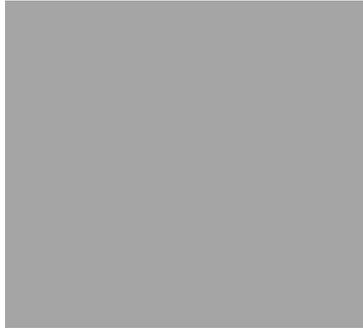
Add Chart
From Excel



Add Chart From Excel as a Picture (use the “Chart Data” file)

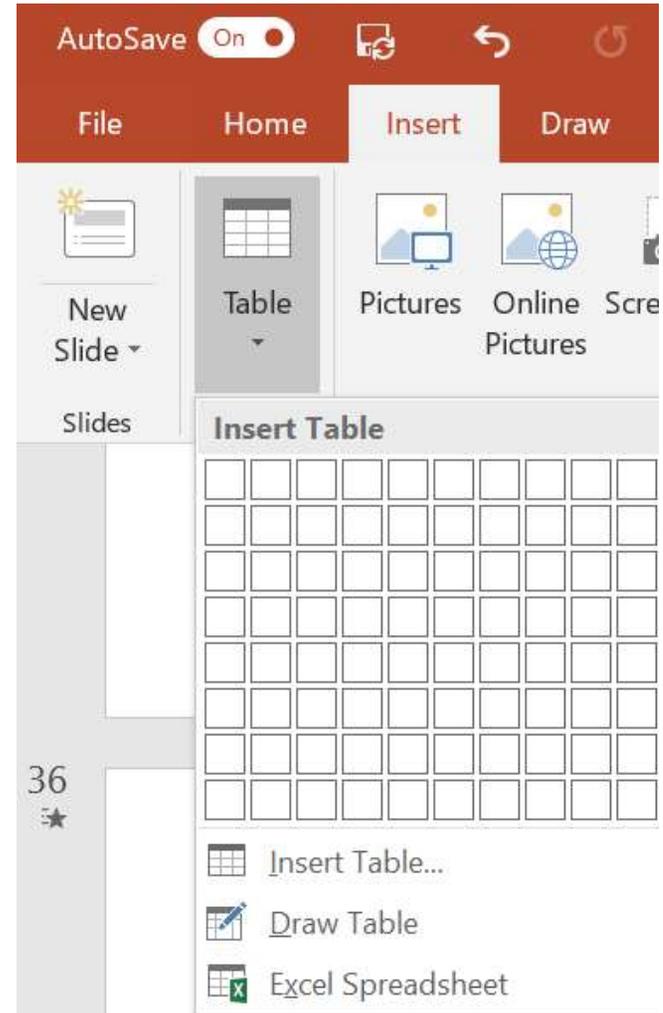
Add Chart From Excel as a “Embed Workbook” (use the “Chart Data” file)

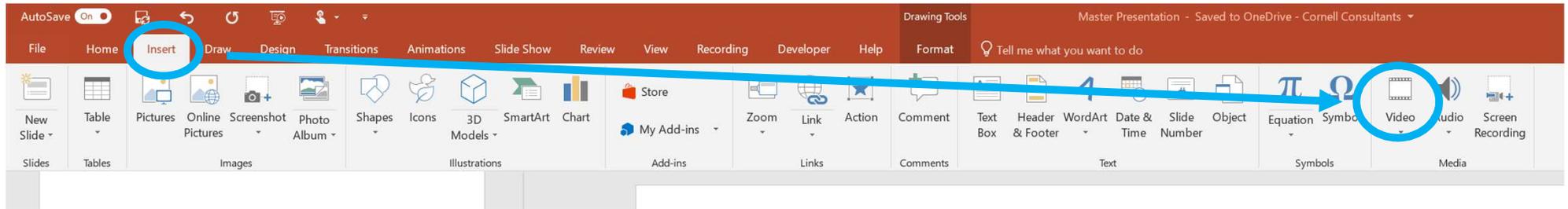
When giving a presentation



- Letter B (black screen)
- Letter W (white screen)

Insert a table





Inserting Video



Insert Video



YouTube

The largest worldwide video-sharing community!



From a Video Embed Code

Paste the embed code to insert a video from a web site



Search Results from "Patriots"

◀ BACK TO SITES

YouTube
1000000 search results for Patriots

Patriots

Brandin Cooks Impresses at Patriots training c...
NFL World -

Select an item. Insert Cancel

Insert Video



YouTube

The largest worldwide video-sharing community!



From a Video Embed Code

Paste the embed code to insert a video from a web site



#7 on Trending

Krispy Kreme Original Glaze Goes Chocolate



Krispy Kreme

Subscribe

+ Add to



Share

More

Share

Embed

Email

```
<iframe width="560" height="315" src="https://www.youtube.com/embed/g08IP678gdE" frameborder="0" allowfullscreen></iframe>
```

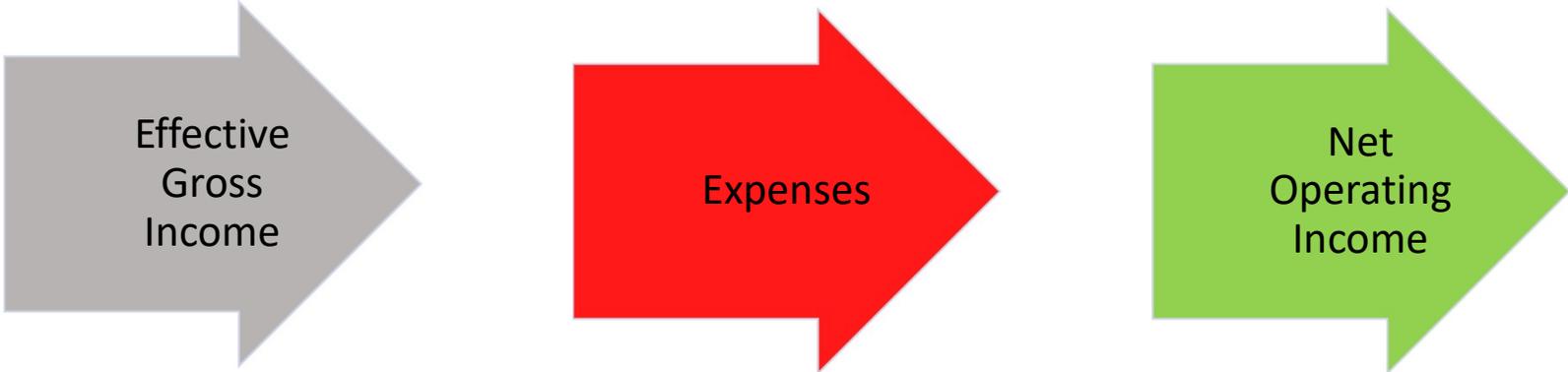
SHOW MORE



Animation



Animation Live



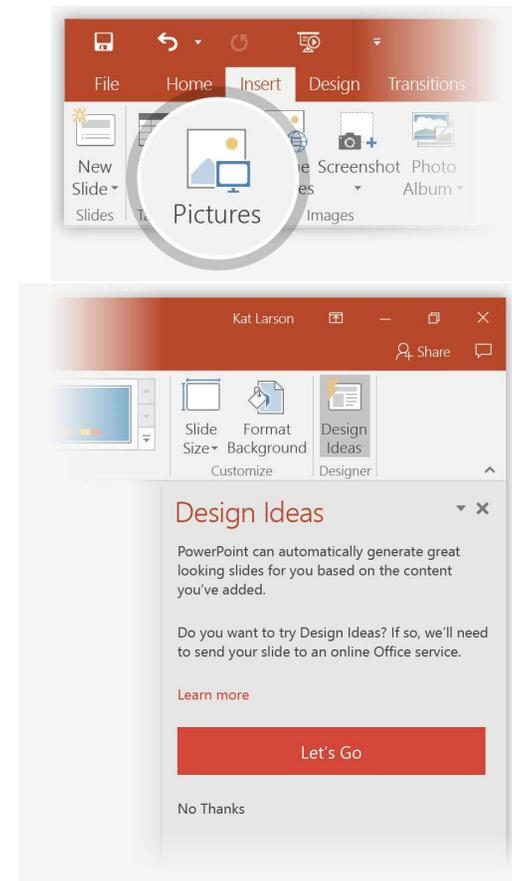
A close-up photograph of two hands clasped together in a supportive grip. The hands are positioned in the center of the frame, with fingers interlaced. The background is a blurred brick wall. The lighting is soft and natural, highlighting the texture of the skin and the mortar between the bricks. The overall mood is one of solidarity and support.

PowerPoint Designer is Your
Friend!

How to use PowerPoint Designer

How it works:

- 1 Start a new presentation by going to **File > New > Blank Presentation**.
- 2 On the very first slide, add a picture: Go to **Insert > Pictures** or **Insert > Online Pictures** and choose the picture.
Hint: You need to be online when you add the picture.
- 3 When PowerPoint asks your permission to get design ideas, select **Let's Go**.
- 4 Choose a design you like from the **Design Ideas** task pane.

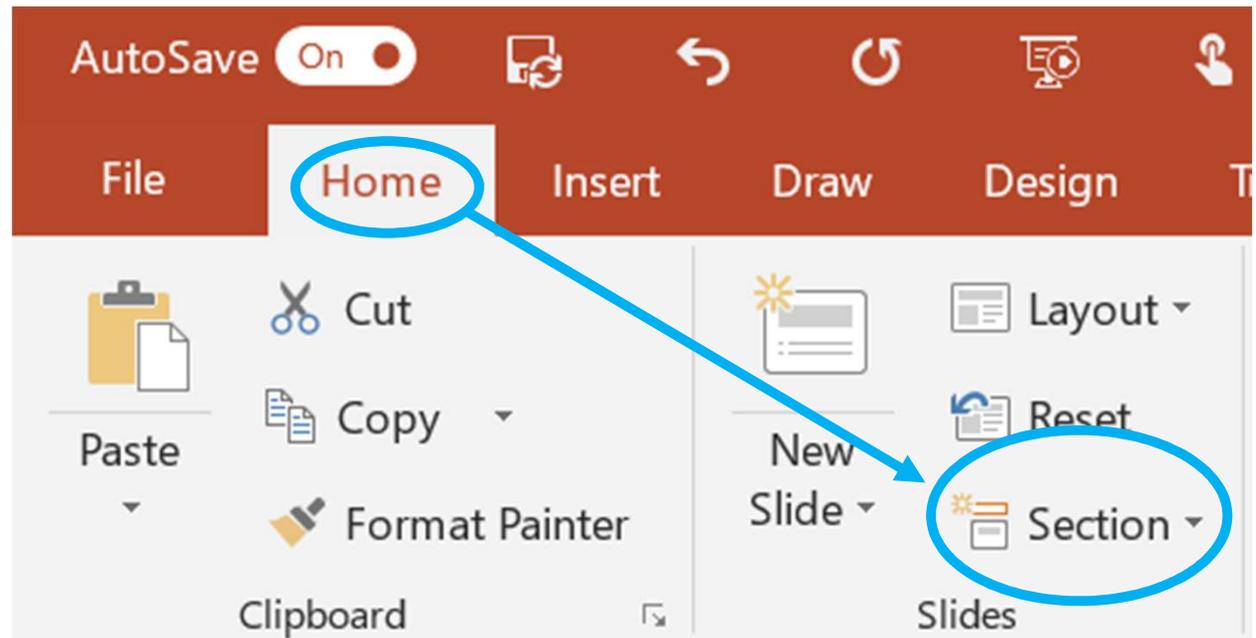


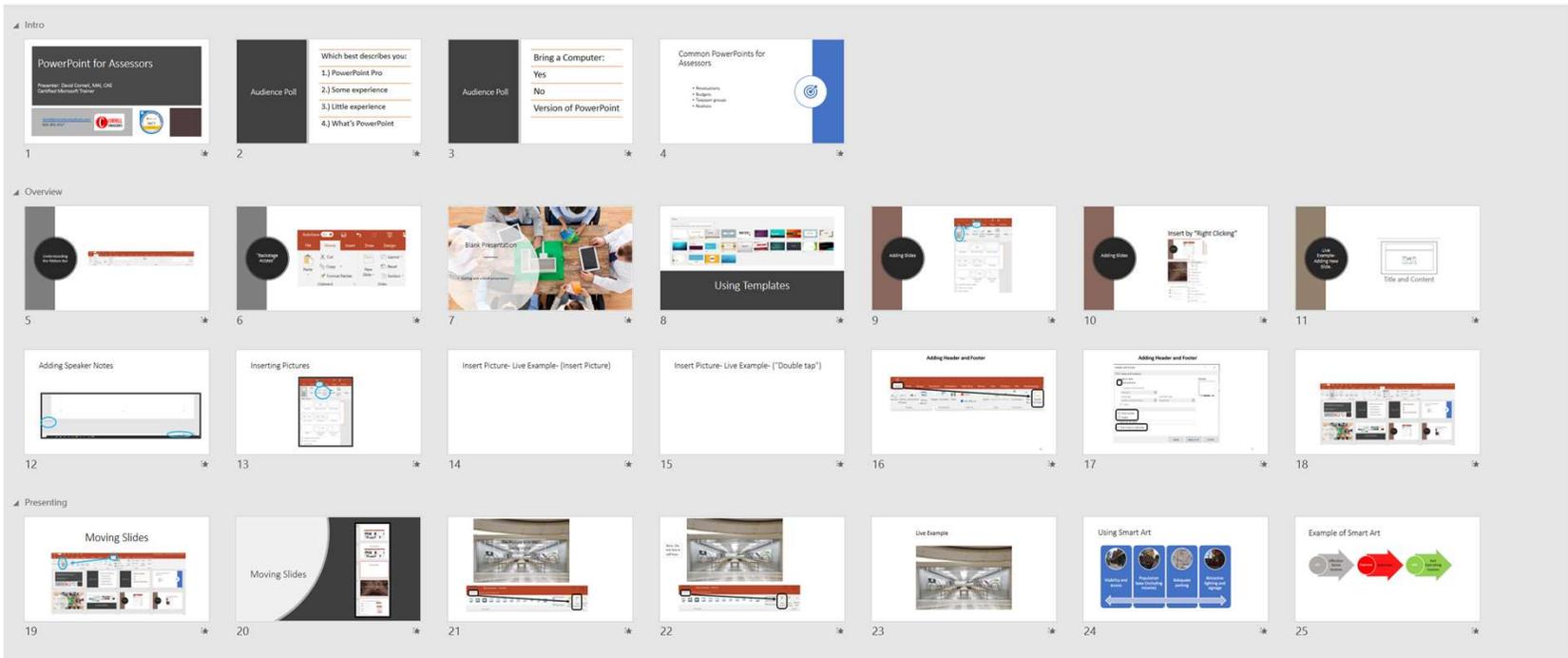
Note: this slide is from Microsoft

Live Example Using “Design Ideas”



Adding
Sections





Adding Sections

Printing Options

Print

Copies: 1

Printer

Microsoft Print to PDF
Ready

[Printer Properties](#)

Settings

Print All Slides
Print entire presentation

Slides:

Full Page Slides
Print 1 slide per page

Print Layout

Full Page Slides | Notes Pages | Outline

Handouts

1 Slide | 2 Slides | 3 Slides

4 Slides Horizontal | 6 Slides Horizontal | 9 Slides Horizontal

4 Slides Vertical | 6 Slides Vertical | 9 Slides Vertical

Frame Slides

Scale to Fit Paper

High Quality

Print Comments and Ink Markup

Exercises



Questions

